

# ISLE AU HAUT

COMMUNITY DEVELOPMENT CORPORATION

POST OFFICE BOX 99, ISLE AU HAUT, MAINE 04645 USA

## **ICDC Board Meeting/ October 3,2011**

**Present:** Bill Calvert, Gerry Wurzburg, Landon DeWitt, Judith Burke, and Steve Shaffer

**On Phone:** Catherine Richards Olney, Dana Perry, Jerry Kriegel, Alex Harris, and Ellard Taylor, Rudy Graf Chairperson of ICDC Micro-Loan Committee

### Approval of Last meetings minutes.

Unanimously approved.

Gerry welcomed Alex Harris, IAH new Island Fellow, and expressed our appreciation for his work so far.

## **Committee Reports**

### **Fundraising : Catherine**

#### Funds Raised To Date:

We have now raised \$83,000 towards our \$200,000 goal.

We have had two anonymous donations, which are challenges.

### Grants

Libra Foundation grant declined

We are waiting for responses from L.L. Bean.

The Bangor Savings Bank grant went in a day before it was due. We discussed making sure that anyone who knows someone who banks with Bangor Savings to be in touch with them and for them to call or write letters to the bank in support of our getting the grant. Alex will make sure this happens.

Alex is working on the Camden National Bank grant, which is almost ready. Again, we discussed that most people on the island bank with Camden and therefore, once that grant goes in, we should make sure people get in touch with the bank to support the grant.

Judi reported that the Charles Adams people are still weighing in to see whether we can write a full grant proposal to them.

Catherine and Alex are still gathering information about USDA grants to see if there is something there that we can look at.

### Appeal Letter:

The appeal letter is being edited and should be on stationary by next week. Catherine hopes to have the letter and one page attachment out in the next few weeks. There are some on the mailing list that will receive a call prior to receipt of the letter in order to encourage participation in some of the pending challenge gifts.

### Other Grants:

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Maine Community Foundation: Catherine has spoken with the Board Chair. She recommended that Catherine call or meet with the MCF Programs Director to see if there is any way they may be able to help us.

## Board Participation in Fundraise Effort:

Gerry reported that 100% of the Board has now made a financial contribution.

## **Financial Report: Dana**

Rather than write a report in the minutes, please see attached financial report that Dana submitted to the Board.

Dana also reported that we have a brokerage account set up.

## **Architectural Report: Ellard Taylor**

The Blueberry house details are almost ready to be sent to Norm Fecteau from Maine State Housing. Robin Tannenbaum was able to do the preliminary work on the Village House. Tim's firm will do the detail work. Ellard was trying to set up a meeting with the design team for next Tuesday at 6pm. Any questions the Board has about the designs should be emailed to the design team.

Some of the Board members were not able to see the designs. Ellard will send out copies when Kate comes back to IAH, as it is impossible to download them as is.

## **Engaging Community: Judi**

Judi reported that she talked to Kate Schaeffer about having something to hand out from ICDC when she is on her book tour. Kate said she would be happy to. Steve suggested a 3x5 card made up by our web designer that she could use. Bill Calvert had talked to Linda Greenlaw who also said she would be happy to give out information whenever she is on a tour. **Steve will discuss with Kate what the card will say. We need this info right away.**

## **Building Maintenance: Landon**

Landon reported that he was able to finish the painting on the two ICDC houses also; the windows on house number 2 are being measured for replacements. Gerry has met with the house renters and walked the properties to see what needs to be done. Also the electric company has agreed to bill the renters. ICDC will guarantee payments.

We had a discussion about the sale of the two ICDC houses. The last Board apparently decided that we could sell the two houses if we had buyers but we decided to hold off on that plan until we have the other two houses built. Then, we should have Long Range Plan and if any decisions are made about selling the properties, we should take this idea to the town for discussion. **Gerry will let Morgan and Dave know that we are holding off on the sale of either house right now.**

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## **Marketing & Recruitment Committee: Bill**

Bill and Judi met. They discussed an article being written by Kate Taylor about ICDC and what it should contain. We thought it should be about the success of ICDC in the past, some human-interest stories about the people on the island. Bill has the names of 33 Maine paper editors. We discussed a press release about the ICDC grant and plans to build two houses and that a press release should go out sooner than later.

Bill has looked up the American Home Business Association for possible small businesses. We had a discussion about what we do have here on the island that is positive and why people would want to move here. We do have some jobs here for a mechanic perhaps, a line man for the power company, and definitely lobstering. We have room for two new lobstermen or women on the island. **We made a goal to recruit at least one lobsterman.**

**We also agreed that we must have a lobsterman actively involved in the recruitment process.**

Bill said that if we put into our by-laws that we want families with children in the houses then we would not be discriminating against anyone else. However the by-law would have to be approved at the annual meeting.

## **Microloan Committee.: Rudi**

The microloan committee did not meet in Sept. They have one loan in default.

Gerry asked if the microloan committee could ask those people who have a microloan to give back by perhaps doing some pro-bono work for ICDC. For example, one loan recipient has agreed to help clear land at the blueberry site.

**Ellard could let them know exactly what we might need them to do.**

## **OPERATIONS: Gerry**

Gerry has reviewed all back files and gotten rid of stuff we don't need. She reviewed all Insurance and once ownership of land is transferred from IAH Town to ICDC, she plans to add liability to the village house.

She reviewed workmen's comp plan for maintenance workers.

She will set up a way to keep track of payroll within a month.

She organized files and will scan them all into an electronic space.

## **Other Business.**

Gerry suggested maybe having a discussion about having a ten-year plan. Alex has been trained in this. The group discussed developing a long-range plan for ICDC work in housing and economic development. This effort directly relates to the existing Comprehensive Plan. Developing a long-range plan for ICDC provide us with a clear sense of our future goals.

**There was a motion made by Steve seconded by Judi that we create a long-term plan. Unanimous vote.**

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Gerry suggested that we have a Board retreat at some point to really look at this.

**Next Meeting: Sunday November 5,2011 at 5 pm.**